


DEPARTMENT OF THE NAVY, OFFICE OF CIVILIAN HUMAN RESOURCES (OCHR)

Overseas Program Center Europe, Africa, Central,

Human Resources Office (HRO), Sigonella, Italy

VACANCY ANNOUNCEMENT: LOCAL NATIONAL POSITION

	Announcement #	LN24-860441		
	Position	SPECIALISTA INGEGNERE (MECCANICO) Q-0830-Q2		
	Salary Range	€3,767.48 – €4,125.66 per month plus applicable allowances		
	Opening Date	03-APR-2024	Closing Date	06-APR-2024
	Location	NAVFAC EURAFCENT, PWO/DEPUTY PW OFFICER SIGONELLA, FACILITIES ENGINEERING & ACQUISITION DIVISION, PROJECT MGMT & ENGINEERING BRANCH, U.S. NAS SIGONELLA, ITALY		
Notes	<ol style="list-style-type: none"> 1. Please read page two (2) of the announcement “Instructions for Completing the Employment Application”, before submitting your application. 2. Applicants must be able to read, write and speak fluently in both English and Italian. Applications must be submitted in English. 3. This is a Permanent Full-Time position. Overtime may be required. 4. Selectee will be required to favorably pass alcohol test, physical examination and security background check as a condition of employment. 5. Position is subject to random alcohol testing in accordance with Italian Law 81/2008. 6. Registration as Professional Engineer (PE) is desired. 7. Travel by air may be required. 			
Who May Apply	Permanent Appropriated Fund local national employees of NAVFAC EURAFCENT serviced by Human Resources Office, Sigonella, Italy			
Description of Duties	<p>Incumbent performs design analyses and calculations for mechanical projects and is responsible for the preparation of final detailed working drawings, comparative cost analysis, Request for Proposals (RFPs), and project specifications for a wide variety of facility types. Facility types may include housing, clubs, maintenance shops, dining facilities, administration buildings, command and control centers, hangars, medical facilities, towers, large and complex utility systems, and waterfront/harbor structures. May be required to analyze and design extensive mechanical alterations and modifications to existing facilities to meet the ever-changing demands placed upon the shore establishments of the Navy and Marine Corps. Develops complex designs and analyses utilizing advanced mechanical engineering software. Makes site investigation field trips to project sites to collect data and refine project scope. Conducts various studies, monitors project progress and prepares quarterly reports. Prepares technical reports describing problems investigated, procedures followed, results obtained, and conclusions reached. Briefs various levels on findings and provides recommendations for problem resolution. Performs Quality Assurance reviews of drawings, specifications, calculations, cost estimates, and studies prepared by private architectural and engineering (A/E) design firms. Acts as final authority on scope compliance and resolves design review comments with the A/E firm to correct deficiencies. Participates in slate and selection boards for the procurement of A/E services and Technical Evaluation Teams (TETs) for the procurement of design and construction services. Performs technical administration of designs, design management, and coordination efforts with other engineers and architects involved in multidiscipline projects. Identifies areas or risk associated with design and construction and develops mitigation strategies. Reviews A/E invoices for progress payments and assures that all contract work has been satisfactorily completed. Serve as the Contracting Officer’s Representative (COR) or as a Technical Point of Contact (TPOC) assisting the COR, in administration, oversight and performance assessment of contracts. Provides post construction award services (PCAS) including review and approval of contractor’s submittals to determine that they conform to the requirements of the contract drawings and specifications.</p>			
Qualification Requirements (OPM Qualification Standards)	<p>https://www.opm.gov/policy-data-oversight/classification-qualifications/general-schedule-qualification-standards/0800/mechanical-engineering-series-0830/</p> <p>At the time of application, applicants must possess a valid:</p> <ol style="list-style-type: none"> 1. class “B” driver’s license to drive vehicles in Italy <p>BASIC EDUCATION REQUIREMENT: Degree in Mechanical Engineering; IN ADDITION to meeting the basic education requirement: One (1) year of specialized experience equivalent to the UA-01 grade level or equivalent experience in the private or public sector is required; Specialized experience: Experience that equipped the applicant with the particular knowledge, skills and abilities to perform successfully the duties of the position, and that is typically in or related to the work of the position to be filled.</p> <p>You will be rated on the experience and education described on your application form to determine your level of Knowledge, Skills, and Abilities (KSA’s) related to the job requirements.</p> <ol style="list-style-type: none"> 1. Professional knowledge of mechanical engineering concepts, principles and practices to make independent engineering decisions concerning a broad range of systems, processes, and equipment; 2. Skill in using mechanical engineering design/analysis software, Autodesk software and Specs Intact technologies utilized for the completion of design drawings and specifications; 3. Ability to solve complex engineering problems to meet major project objectives without compromising design and engineering principles. 			
Announcement Status	<p>For inquiries concerning job announcement status, consult the CNREURAFCENT website: https://cnreurafcent.cnic.navy.mil/Installations/NAS-Sigonella/About/Jobs/</p>			

THE DEPARTMENT OF THE NAVY IS AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

DEPARTMENT OF THE NAVY, OFFICE OF CIVILIAN HUMAN RESOURCES (OCHR)
Human Resources Office (HRO), Sigonella, Italy

Instructions for Completing The Employment Application (Local National – LN)

EMPLOYMENT APPLICATION

Applications are **only** accepted if there is an open vacancy announcement.

Vacancy announcements may be downloaded from:
<https://cnreurfcent.cnic.navy.mil/Installations/NAS-Sigonella/About/Jobs/>

The application form may be downloaded from:
<https://cnreurfcent.cnic.navy.mil/Installations/NAS-Sigonella/About/Jobs/How-to-Apply/>

Applications for white-collar positions (UA) **MUST** be completed in English. Applications for blue-collar positions (UC) may be completed in Italian or English.

WHO MAY APPLY

Citizens of a European Union member state.

Only candidates specified in the "Who May Apply" section of the vacancy announcement may receive consideration.

Applicants with U.S. citizenship are ineligible to be employed in LN positions by the U.S. Forces in Italy.

QUALIFICATION REQUIREMENTS

Candidates must pay attention to the type of experience, education, certifications and licenses requested by the vacancy announcement and ensure that all this information, including expiration dates, as applicable, are reported in the appropriate block on the application form.

Work experience: Candidates must describe in detail, in their own words, work experience related to the vacancy and **MUST** specify:

- From/To dates of prior employment (month and year);
- Position title and grade level;
- Employer information;
- WEEKLY HOURS;
- Experience gained during military service (provide detailed description of duties performed)
- Language proficiency

Position descriptions (PDs) and/or certificates of employment will not be considered in lieu of description of work experience.

Typing Proficiency: Self-certify your English typing proficiency in the appropriate block of the application indicating your typing speed when a "qualified typist (O/A)" certification is required. Qualified typists must meet a minimum of forty (40) words OR two hundreds (200) strokes per minute in English. Typing proficiency skills are subject to verification.

Education: List any educational information on the application in detail. If education is used for qualifications purposes and a determination cannot be made based on the information provided, you will not be considered.

Educational documents obtained outside the European Union (EU), with the exception of the U.S.A, must be evaluated by an appropriate organization that specializes in interpretation of foreign educational credentials. Foreign language documents must be officially translated into either the English or Italian language.

Graduate College or University level education is education beyond the Italian "Laurea 1° livello" or equivalent.

Professional course work certificates released by Regional Institutions or ENAIP or equivalent may be considered for positions up to UA-06 grade level only.

VERIFICATION DOCUMENTS

In case of selection, candidates **MUST** provide proof of work experience, education and other certifications or licenses as requested by the vacancy announcement and for which credit was received. Work experience certified on the application form is subject to verification with employers. CHR will proceed with the hiring process **ONLY** when all eligibility requirements are satisfactorily met.

SUBMISSION OF THE EMPLOYMENT APPLICATION

Applications **MAY ONLY** BE SUBMITTED VIA EMAIL. CHR will **NOT** accept "hard copy" applications.

Submit your application to: si-hro-wantajob@eu.navy.mil

EMAIL APPLICATIONS NOT IN ACCORDANCE WITH INSTRUCTIONS LISTED BELOW WILL NOT BE CONSIDERED AND YOU WILL BE RATED "NOT QUALIFIED" BY CHR:

- The subject line of your email **MUST** contain the Last and First name of the applicant **AND** the vacancy announcement number, e.g. LN19-003740;
- Only one email will be accepted per vacancy announcement. If more than one email is sent only the most recent will be accepted;
- Utilize the latest version of the application form downloaded from the CNREURAFCENT website;
- Do not alter the content and the properties of the application;
- Complete the application in its entirety answering ALL questions;
- Do not send Postal Electronically Certified (PEC) emails;
- Attach the application form only in PDF format utilizing only ADOBE PDF Reader (additional attachments are not necessary and must not be sent);
- The email and the attached application cannot exceed a maximum of 10MB;
- Verify the accuracy and validity of the information prior to submission;
- To ensure that the file is correctly transmitted and legible, scan the application form as a PDF document;
- Submit the application by the closing date of the vacancy announcement.

INQUIRIES REGARDING THE STATUS OF THE EMPLOYMENT APPLICATION

Consult the CNREURAFCENT website:
<https://cnreurfcent.cnic.navy.mil/Installations/NAS-Sigonella/About/Jobs/How-to-Apply/>

Status column will reflect current recruitment stage.
CHR will no longer be answering telephone inquiries.

Interviews and selections are made by the department requesting the vacancy announcement and the results will be communicated to the CHR. Selectees will be notified exclusively by a CHR staff member, upon verification of eligibility requirements.

NOTES:

1. Employment of relatives is restricted in accordance with NASSIG Instruction 12330.
2. If a candidate is selected at a lower grade level for a position with promotion potential (e.g. UA-05/04/03), he/she can be promoted to the target level without further competition.
3. List of qualified candidates may be used to fill additional similar positions without further competition.
4. "Local National" refers to citizens of a European Union member state.
5. Internal employees may apply and be considered for positions at any lower grade; lower pay, or different employment category. Pay will be set in accordance with articles 13 and 14 of the Conditions of Employment for LN employees of 1 November 2018.